

# ADDING LINKS IN WEEBLY

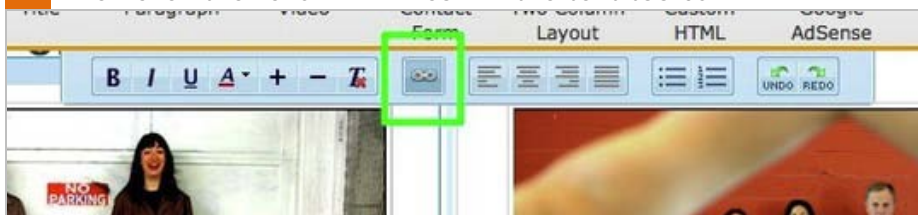
Links allow you to use text or images to link a site visitor to another page or file either on your site or on another site (a link means the same thing as a hyperlink)

## TEXT LINKS

1. To create a text link, first highlight the text you want to use for the link.

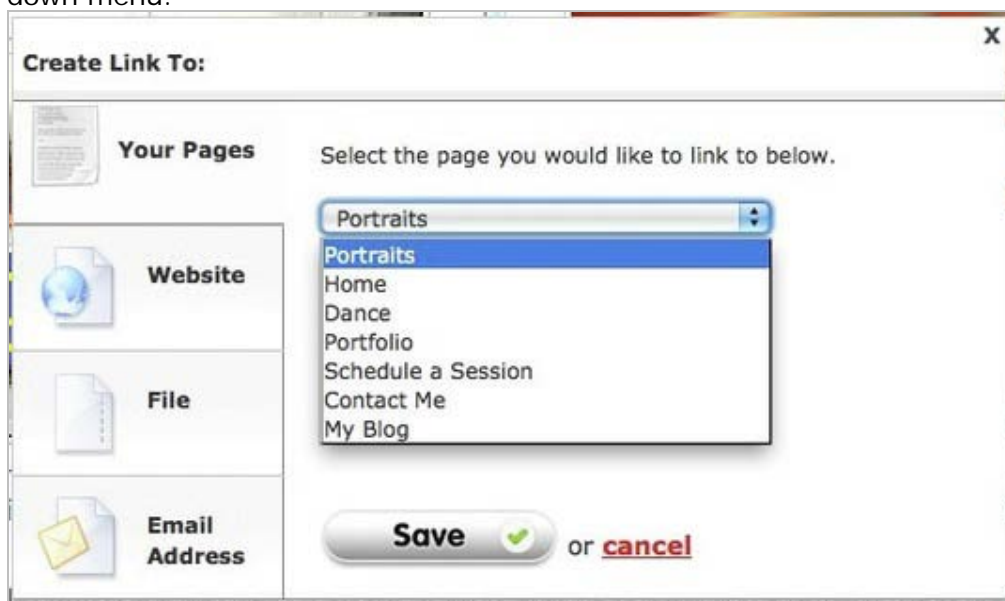


2. Then click the "chain link" icon in the text toolbar.



This will open the link dialog box, where you can select the kind of link you'd like to create. You can:

3. Link to another page on your own site. Just select the page you want from the drop-down menu.




**4.** Link to a page on another site. You can even choose to have the link open in a new window (so that the visitor is not redirected from your own site when they click it) by checking the provided box.



The screenshot shows a dialog box titled "Create Link To:" with a close button (X) in the top right corner. On the left side, there are four vertical buttons: "Your Pages" (with a document icon), "Website" (with a globe icon), "File" (with a document icon), and "Email Address" (with an envelope icon). The "Website" button is selected. The main area contains the text "Enter the webpage you would like to link below. (ie, www.meebo.com/)" and a text input field containing "http:// www.apple.com/macbookpro/". Below the input field is a checked checkbox labeled "Open link in new window". At the bottom, there are two buttons: "Save" with a green checkmark icon and "cancel" in red text.

**5.** Link to a file so it can be downloaded. You can select a file from the drop-down menu or upload a new one.



The screenshot shows a dialog box titled "Create Link To:" with a close button (X) in the top right corner. On the left side, there are four vertical buttons: "Your Pages" (with a document icon), "Website" (with a globe icon), "File" (with a document icon), and "Email Address" (with an envelope icon). The "File" button is selected. The main area contains the text "Select the file you would like to link to below." and a drop-down menu showing "5/0/0/4500922/weeblytheme-world!". Below the drop-down menu is the text "or" followed by an "Upload a file" button. At the bottom, there are two buttons: "Save" with a green checkmark icon and "cancel" in red text.

**6.** Link to an email address. This makes will cause the visitor's mail program (like Outlook or Apple Mail) to open so they can write you directly. Note that if the visitor is not using one of these programs, the link won't work and they'll just need to copy your address or use a [Contact Form](#) if you have one on the site.



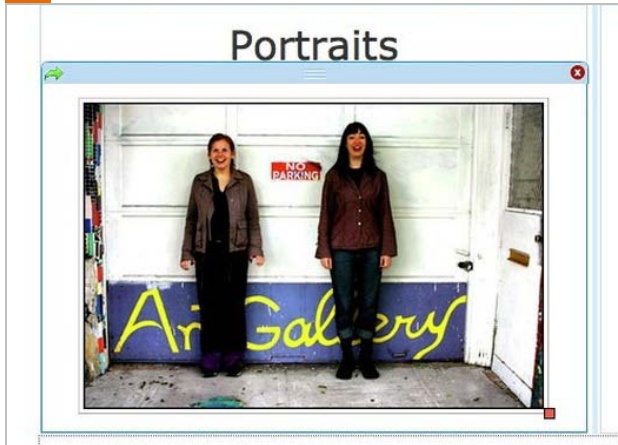
The screenshot shows a dialog box titled "Create Link To:" with a close button (X) in the top right corner. On the left side, there are four vertical buttons: "Your Pages" (with a document icon), "Website" (with a globe icon), "File" (with a document icon), and "Email Address" (with an envelope icon). The "Email Address" button is selected. The main area contains the text "Enter the email address you would like to link below. (ie, feedback@weebly.com)" and a text input field containing "Email: support@weebly.com". At the bottom, there are two buttons: "Save" with a green checkmark icon and "cancel" in red text.

7. When you've created your link, click Save and then Publish the site to test it. You can also click on any link in the editor to see where it leads and to remove it if needed.

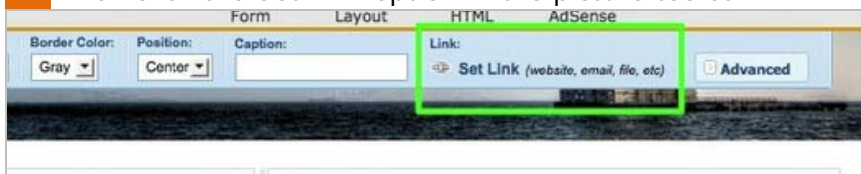


## PICTURE LINKS

1. To create a picture link, first click the image you want to use for the link.

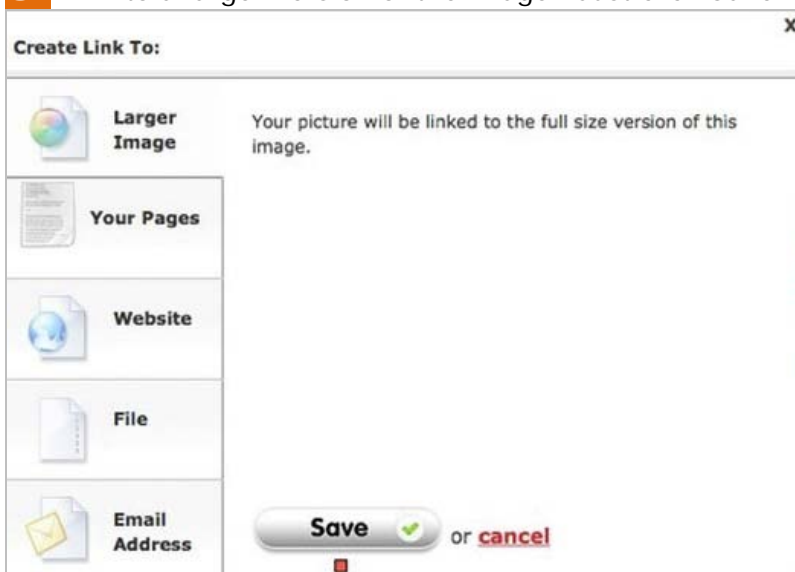


2. Then click the Set Link option in the picture toolbar.



This will open the link dialog box, where you can select the kind of link you'd like to create. You can:

3. Link to a larger version of the image. Just click Save if this is what you'd like to do.



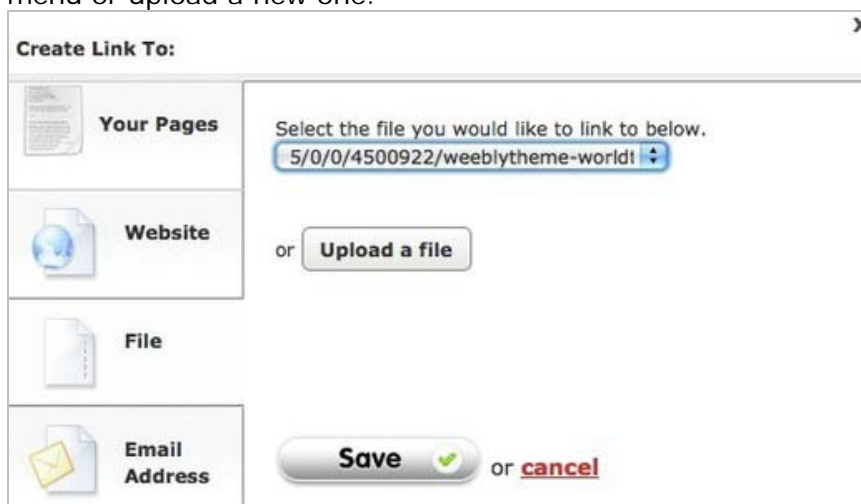
4. Link to another page on your own site. Just select the page you want from the drop-down menu.



5. Link to a page on another site. You can even choose to have the link open in a new window (so that the visitor is not redirected from your own site when they click it) by checking the provided box.



6. Link to a file so it can be downloaded. You can select a file from the drop-down menu or upload a new one.



**7.** Link to an email address. This makes will cause the visitor's mail program (like Outlook or Apple Mail) to open so they can write you directly. Note that if the visitor is not using one of these programs, the link won't work and they'll just need to copy your address or use a [Contact Form](#) if you have one on the site.

**Create Link To:** X

**Your Pages**


**Website**

**File**

**Email Address**

Enter the email address you would like to link below.  
(ie, feedback@weebly.com)

Email: support@weebly.com

**Save**  or **cancel**

When you've selected the link you want, just Save and then Publish the site to test it.